



**Maghull High School**

**Code of Conduct for School Trips**

**Approved by Governors: May 2023**  
**Policy renewal: May 2024**

At Maghull High School, we pride ourselves on the behaviour of our students when on external visits. Members of the public and external presenters often commend the students on their respectful and courteous manner. At Maghull High School, we place a high value on educational visits, fieldwork, trips and tours.

All our students taking part in such trips are representing Maghull High School, as well as themselves and as such, the highest standard of behaviour is expected at all times.

The Code of Conduct must be adhered to by all students participating on trips organised by, or on behalf of Maghull High School. Acceptance of participation on a school trip implies acceptance by all parents/carers and students of the Code of Conduct as a basic condition of the contract for the trip.

On school trips, each student should:

- Be safe, respectful, ready at all times
- Fulfil any tasks or duties set prior to and during the visit
- Co-operate fully with staff and external providers/presenters at all times and respect all requests and requirements made
- Wear school uniform appropriately at all times unless otherwise directed
- Participate fully in all activities and sessions during visit
- Be punctual at all times
- Not leave group sessions without permission
- Always return to the meeting point at the agreed times
- Be in groups of not less than three students if granted independent time
- Be courteous, considerate and respectful to members of the public at all times
- Avoid behaviour that will inconvenience others
- Behave at all times in a manner that reflects credit to themselves, the party/group and school
- Abide by the laws, rules and regulations of the places visited
- Be aware of the social/religious conventions of the places visited and show appropriate consideration thereof
- Not purchase / bring any prohibited item or substances as per the school policy
- Ensure that the school minibus / hired coach is kept clean and litter free
- If your child has any electronic devices such as phones and/or headphones these are not permitted to be used during the trip unless otherwise specified (such as on a coach journey)
- If in doubt on any matter, consult with staff

A breach of the Code of Conduct or the normal rules of acceptable behaviour may result in the student being returned home at the expense of the parents/carers. In addition, a serious disciplinary sanction would be applied by the school. The decision to send a student home from a visit is at the discretion of the party leader(s), in consultation with one the school's senior leadership team. The school's decision will be final.