Year	Content	Format	Personal
group			
Year 7	Introduction to CEIAG team.	Assembly	MB
	Communication of CEIAG areas around school	Tutor	SW
	Communication of how to find/source information regarding future study options	PD lessons	
	Communication of what labour market information is and where to find this	Website	
	Careers guidance booklet		
Year 7	Communication of how to find/source information regarding future study options	Half termly newsletter	SW
parents	Communication of what labour market information is and where to find this	Information at parent evenings	SW
		Website	
Year 7	Challenging stereotypes in different careers	Assembly	Guest speakers
	Extra-curricular clubs	Tutor	All staff
	Careers guidance booklet	PD lessons	SENCO team
	DP/SEND/VA extra intervention and monitoring		
Year 7	Subject specific careers lesson	Lesson (one per subject)	Subject teachers
	Career displays		
Year 7	Work place visit /Subject specific trips offered during year 7-11	Visits	SW
		Trips	All departments

Year	Content	Format	Personal
group			
Year 8	Communication of CEIAG areas around school	Assembly	MB
	Communication of how to find/source information regarding future study options	Tutor	SW
	Communication of what labour market information is and where to find this	Email	
		Website	
Year 8	Communication of how to find/source information regarding future study options	Half termly newsletter	SW
parents	Communication of what labour market information is and where to find this	Information at parent evenings	SW
		Website	
Year 8	Challenging stereotypes in different careers	Assembly	Guest speakers
	Extra-curricular clubs	Tutor/PD lessons	All staff
	DP/SEND/VA extra intervention and monitoring		
Year 8	Subject specific careers lessons	Lesson (one per subject)	Subject teachers
	Career displays		
Year 8	Visit to local university/workshop in school	Visit	SW
	Begin to understand higher education options	Workshop	University staff
		Tutor	All staff
Year 8	Work place visit /Subject specific trips offered during year 7-11	Visit	SW
		Trips	All departments

Year	Content	Format	Personal
group			
Year 9	Communication of CEIAG area around school	Assembly	MB
	Communication of how to find/source information regarding future study options	Tutor	SW
	Communication of what labour market information is and where to find this	PD lessons	
	Careers guidance booklet	Website	
Year 9	Communication of how to find/source information regarding future study options	Half termly newsletter	MB
parents	Communication of what labour market information is and where to find this	Information at parent evenings Website	SW
Year 9	Understanding how key stage 4 and 5 options impact on career choice	½ day event Feb/March	External visitors
	Recognising routes within specific subject areas	Tutor/PD lessons	MB
	Complete careers and options guidance booklets		SW
Year 9	Challenging stereotypes in different careers	Assembly	Guest speakers
	Extra-curricular clubs	Tutor/PD lessons	All Staff
	DP/SEND/VA extra intervention and monitoring		
Year 9	Subject specific careers lessons	Lesson (one per subject)	Subject teachers
Year 9	Visit to local university/workshop in school	Visit	SW
	Begin to understand higher education options	Workshop	University staff
		Tutor	All staff
Year 9	Work place visit /Subject specific trips offered during year 7-11	Work placement/visit	SW

Year 10	Communication of CEIAG area around school	Assembly	MB
	Communication of how to find/source information regarding future study options	Tutor	SW
	Communication of what labour market information is and where to find this	PD lessons	
		Website	
Year 10	Communication of how to find/source information regarding future study options	Half termly newsletter	MB
parents	Communication of what labour market information is and where to find this	Information at parent evenings	SW
		Website	
Year 10	Challenging stereotypes in different careers	Assembly	Guest speakers
	Extra-curricular clubs	Tutor/PD lessons	Providers
	DP/SEND/VA extra intervention and monitoring		All Staff
	Business Breakfasts		SW
Year 10	Subject specific careers lessons	Lesson (one per subject)	Subject teachers
Year 10	Visit to local university/workshop in school/what university live event	Visit	SW
	Begin to understand higher education options and apprenticeships	Workshop	University staff
			All staff
Year 10	Work place visit /Subject specific trips offered during year 7-11	Work placement/visit	SW
Year 10	Bookable appointments to discuss career options and opportunities	One-to-one	SW
	Create career plans	Tutor	VC
	CV workshop		Job centre plus

Year	Content	Format	Personal
group			
Year 11	Communication of CEIAG area around school	Assembly	MB
	Communication of how to find/source information regarding future study options	Tutor	SW
	Communication of what labour market information is and where to find this	PD lessons	
		Website	
Year 11	Communication of how to find/source information regarding future study options	Half termly newsletter	MB
parents	Communication of what labour market information is and where to find this	Information at parent evenings Website	SW
Year 11	Understand post-16 options	Maghull Sixth Form Open	All staff
	Recognise careers with specific post-16 requirements	Evenings Post 16 option	MB
	Taster sessions sixth form	booklets	SW
	Mock results one to one interview	Careers Survey	SLT
	Sixth form open evenings		Providers
			Universities
Year 11	Subject specific careers lessons	Lesson (one per subject)	Subject teachers
Year 11	Visit to employers/universities	Visit	SW
	What University What Career Live event		Subject teachers
	Work place visit /Subject specific trips offered during year 7-11		Providers
Year 11	Bookable appointments to discuss career options and opportunities	One-to-one	SW
	Compete Careers and post 16 options booklet		VC